



The Apartment Association of Central PA is Offering

EXTREME CAM



Certified Apartment Manager

The duties of today's apartment manager are as diverse as they are numerous. The Manager must provide satisfactory accommodations for the Resident, as well as an appropriate return on the investment of the owner. Not to mention be a leader to a team of on-site employees. The CAM program teaches students the skills necessary to succeed.

CAM is a nationally recognized program for Property Managers. The curriculum consists of nine subjects (see Curriculum below). EXTREME CAM is no different except the entire program is given in six days rather than stretching it out over a six months. A comprehensive exam is given at the end of the program.

Candidacy

- The candidacy period is two years.
- Successful completion of the CAM curriculum
- Successful completion of Apt Community Analysis
- Successful passing of final exam
- Documented one year of apartment industry experience

WHEN: December 8th-13th, 8:30-4:30 daily

LOCATION: TBD

COST: \$850 *Includes student materials*

Bill Nye, National Speaker and Trainer. Bill has taught EXTREME CAM numerous times for other associations. Bill has also presented several education programs for AACP.

Curriculum

- Fair Housing
- Financial Management
- Human Resources Management
- Risk Management
- Legal Responsibilities
- Property Maintenance for Managers
- Management for Residential Issues
- Marketing
- Community Analysis Project

INSTRUCTOR

Bill Nye



ALL CAM CANDIDATES MUST REGISTER ON-LINE...(www.naahq.org)

NAAEI requires a Designation Candidate Enrollment Form for every student entering the designation course program. Completing this form is the first critical step in the process. You must use your NAA User ID number and password throughout the designation process including taking exams. Please note that your local Affiliate will be sent confirmation of your enrollment automatically.

Step One - Go to the NAA web site....www.naahq.com

- Look to the menu on the left side of the page and position your mouse on *NAAEI Designations*. Another menu will appear. Click on CAM, Certified Apartment Manager. The next page's heading should read...CAM, Certified Apartment Manager. Look to the right side of the page to **Enroll in the CAM Certified Apartment Manager Designation Program**. Directly underneath it states, **Student Designation Enrollment Form**. Position your mouse and Click.

Step Two - Follow instructions for completing the enrollment form.

MUST REGISTER BY SEPTEMBER 30, 2008.

If you have any questions or difficulty with registration please call Tina McGinnis at 717-399-3277.